



# City of Columbus, Ohio

THIS IS NOT AN ORDER

Solicitation - 90 2010 SA003635

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**Respond before:** 06/24/2010 10:00 am

**Bid Contact :** Erika J. Stanley  
Department of Public Safety  
120 Marconi Blvd.  
Columbus OH 43215 -  
For inquiries call : (614) 645 5874

GROUP	ITEM	QTY	DESCRIPTION
1	001	1.00 LT	Laboratory Equipment and Accessories, Maintenance and Repair
	1.1	Scope:	<p>It is the intent of The City of Columbus, Department of Public Safety, Division of Police to obtain formal bids to establish a contract for the immediate internal validation of an Applied Biosystems ABI PRISM? 3130 genetic analyzer and 9700 thermal cycler for Applied Biosystems Identifiler? and Y-filer? kits and to provide training to laboratory personnel on the use of the instrument and chemistries at the Columbus Police Crime Laboratory in Columbus.</p>
	1.2	Classification:	<p>The quote must include all costs to complete all validation and training services including, but not limited to lodging, airfare, reagents and consumables.</p> <p>Consumables shall at least include items listed in Attachment A. Additional consumables required shall be supplied by the vendor at no cost. Consumables not used during validation studies shall become the property of the Crime Laboratory.</p> <p>Each bidder is to provide the names, addresses, and telephone numbers of three crime laboratories for which validation service was previously provided.</p> <p>All quotes shall include CVs from the individuals performing validation and training which detail the extent of their experience with the instrumentation, software, chemistries, FBI Quality Assurance Standards, and ISO 17025.</p> <p>All quotes shall include estimated timelines for commencement of validation after a Purchase Order is issued and an estimated completion time for the validation.</p> <p>All quotes shall include items that the laboratory will need to supply for the validation.</p> <p>All quotes shall include a training outline and address training topics, training documents, and length of training.</p> <p>The contractor will be responsible for providing validation plans, personnel to perform the validation studies, all necessary chemicals and consumables, completed validation reports, and on-site training at the Columbus Police Crime Laboratory in Columbus, OH.</p> <p>Upon completion of validation studies, the test data shall be sufficient to demonstrate that the instrumentation and chemistries are suitable for use in forensic DNA identification casework in the Columbus Police Crime Laboratory.</p> <p>The validation studies must be sufficient to allow the laboratory to write standard operating procedures for use of instrumentation and chemistries</p> <p>For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<a href="http://vendorservices.columbus.gov">http://vendorservices.columbus.gov</a>) and view this bid number in the open solicitations listing.</p>

**DELIVERY ADDRESS:**

(See below)

**Terms:**

**Pursuant to City of Columbus Code Section 3907.05, all contractors, including subcontractors, who are a party to a contract as defined in C.C. 3901.01, must hold a valid contract compliance certification number.**

For information regarding contract compliance, please contact the Equal Business Opportunity Commission Office at (614) 645 - 4764.

## Equal Opportunity Clause

(1) The contractor will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that the contractor is an equal opportunity employer.

(3) It is the policy of the City of Columbus that business concerns owned and operated by minority and female persons shall have the maximum practical opportunity to participate in the performance of contracts awarded by the CITY.

(4) The contractor shall permit access to any relevant and pertinent reports and documents by the Executive Director for the sole purpose of verifying compliance with this article, and with the regulations of the Equal Business Opportunity Commission Office. All such materials provided to the Executive Director by the contractor shall be considered confidential.

(5) The contractor will not obstruct or hinder the Executive Director or her deputies, staff, and assistants in the fulfillment of their duties and responsibilities imposed by Article I, Title 39.

(6) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontract as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.

(7) The contractor agrees to refrain from subcontracting any part of this contract modification thereto to a contractor not holding a valid contract compliance number as provided for in Article I, Title 39.

(8) Failure or refusal of a contractor or subcontractor to comply with the provisions of Article I, Title 39, may result in the cancellation of this contract.

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### DELIVER TO

CRIME LAB UNIT  
520 KING AVE 2ND FLOOR  
DIVISION OF POLICE  
COLUMBUS OH 43201 -

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